

Equality Impact Assessment Toolkit (from May 2012)

Section 1: Your details

EIA lead Officer: Nicola Smith

Email address: Nicolajsmith@wirral.gov.uk

Head of Section: Derek Payet

Chief Officer: Surjit Tour

Department: Law HR and Asset Management

Date: 14.09.2012

Section 2: What Council proposal is being assessed?

TRADING STANDARDS EMPOWERMENT PARTNERSHIP

Section 2b: Will this EIA be submitted to a Cabinet or Overview & Scrutiny Committee?

Yes / No **If 'yes' please state which meeting and what date**

26th September 2012

Please add hyperlink to where your EIA is/will be published on the Council's website (see your Departmental Equality Group Chair for appropriate hyperlink)

<http://www.wirral.gov.uk/my-services/community-and-living/equality-diversity-cohesion/equality-impact-assessments/eias-2010/law-hr-asset-management>

Section 3: Does the proposal have the potential to affect..... (please tick relevant boxes)

- Services**
- The workforce**
- Communities**
- Other** (please state eg: Partners, Private Sector, Voluntary & Community Sector)

If you have ticked one or more of above, please go to section 4.

- None** (please stop here and email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for publishing)

Section 4: Does the proposal have the potential to maintain or enhance the way the Council (please tick relevant boxes)

- Eliminates unlawful discrimination, harassment and victimisation
- Advances equality of opportunity
- Fosters good relations between groups of people

If you have ticked one or more of above, please go to section 5.

- No** (please stop here and email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for publishing)

Section 5:

Could the proposal have a positive or negative impact on any of the protected groups (race, gender, disability, gender reassignment, age, pregnancy and maternity, religion and belief, sexual orientation, marriage and civil partnership)?

You may also want to consider socio-economic status of individuals.

Please list in the table below and include actions required to mitigate any potential negative impact.

Which group(s) of people could be affected	Potential positive or negative impact	Action required to mitigate any potential negative impact	Lead person	Timescale	Resource implications
Disability, Age	The partnership will ensure people across all disabilities and those who are elderly have greater awareness of Trading Standards initiatives that provide protection to vulnerable consumers from becoming a victim of scams, rogue traders and unfair trade practices.			October 2012 to March 2013	Existing resources are being used
race, gender, disability, gender reassignment, age, pregnancy and	The developed action plan will identify priorities for the Trading Standards Service and improve communication with consumers which are hard to reach and are within the protected groups Improve the business relationships with			October 2012 to March 2013	Existing resources are being used

maternity, religion and belief, sexual orientation, marriage and civil partnership	consumers within the protected groups. Facilitate signposting to other support networks providing legal advice and assistance				

Section 5a: Where and how will the above actions be monitored?

Trading Standards will develop the action plan and use an appointed partnership co-ordinator to ensure actions are delivered. The action plan will be reviewed by the partners at bi-monthly meetings

Section 5b: If you think there is no negative impact, what is your reasoning behind this?

The partnership is set up to broaden the accessibility and awareness of the Trading Standards function

Section 6: What research / data / information have you used in support of this process?

Use of best practice from previous partnerships such as the Consumer Support Network and Community Legal Services Partnerships

Section 7: Are you intending to carry out any consultation with regard to this Council proposal?

Yes / No – (please delete as appropriate)

If 'yes' please continue to section 8.

If 'no' please state your reason(s) why:

No, the partners identified have agreed to participate in the partnership

(please stop here and email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for publishing)

Section 8: How will consultation take place and by when?

Before you complete your consultation, please email your preliminary EIA to equalitywatch@wirral.gov.uk via your Chief Officer in order for the Council to ensure it is meeting it's legal requirements. The EIA will be published with a note saying we are awaiting outcomes from a consultation exercise.

Once you have completed your consultation, please review your actions in section 5. Then email this form to your Chief Officer who needs to email it to equalitywatch@wirral.gov.uk for re-publishing.

Section 9: Have you remembered to:

- a) **Add appropriate departmental hyperlink to where your EIA is/will be published (section 2b)**
- b) **Include any potential positive impacts as well as negative impacts? (section 5)**
- c) **Send this EIA to equalitywatch@wirral.gov.uk via your Chief Officer?**
- d) **Review section 5 once consultation has taken place and sent your completed EIA to equalitywatch@wirral.gov.uk via your Chief Officer for re-publishing?**